

CONFIDENTIAL*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 10 December 1957

FROM : Chief, Intelligence Production Faculty

SUBJECT: Weekly Activities Report No. 50
4 December - 10 December 1957

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I. SIGNIFICANT ITEMS

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Nothing to report.

II. OTHER ACTIVITIES

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A. On Monday, 9 December, [] lectured in the Effective Speaking Course. His subject was "The Use, Design, and Production of Graphic Aids."

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B. During the past week [] met with [] of OCR to discuss a questionnaire to be used in a training program for OCR. These discussions were based on a meeting between [] and the OCR task force on training.

C. During the past week [] met with a number of analysts in OSI to discuss projects which he is working up for the Intelligence Research Techniques course and to set an effective date for the first running of this course.

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D. [] attended the National Reading Conference in Ft. Worth, Texas, on 5-7 December 1957. She will forward a summary of the highlights of this conference.

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